



COUNTYWIDE CRIMINAL JUSTICE COORDINATION COMMITTEE



SUPERVISOR GLORIA MOLINA • CHAIR
SHERIFF LEROY BACA • VICE-CHAIR
MARK DELGADO • EXECUTIVE DIRECTOR

500 WEST TEMPLE STREET, ROOM 520
LOS ANGELES, CA 90012
(213) 974-8398

April 20, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

#15 APRIL 20, 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVE ACCEPTANCE OF A DEPARTMENT OF JUSTICE ADULT DRUG COURT
DISCRETIONARY GRANT AWARD IN THE AMOUNT OF \$200,000 TO AUGMENT
EMPLOYMENT SERVICES PROVIDED THROUGH LOS ANGELES COUNTY'S
CO-OCCURRING DISORDERS COURT PROGRAM AND
EXECUTE SOLE SOURCE AMENDMENT WITH SPECIAL SERVICE FOR GROUPS
(ALL DISTRICTS)
(4 VOTES)**

SUBJECT

The U.S. Department of Justice Bureau of Justice Assistance has awarded the Executive Office of the Board of Supervisors/Countywide Criminal Justice Coordination Committee (CCJCC) a \$200,000 Adult Drug Court Discretionary Grant to augment employment services provided by Special Service for Groups (SSG), as a sole source, Department of Mental Health (DMH) Legal Entity provider, to participants in the Co-Occurring Disorders Court program (CODC). CCJCC and DMH recommend that your Board authorize acceptance of the grant.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the attached grant award (Attachment I) from the Bureau of Justice Assistance to augment the CODC program's employment services provided by SSG and authorize the CCJCC Executive Director to accept the grant, to serve as Project Director, to sign and execute said grant award, and to perform all further tasks necessary for completion of the project, including execution of amendments, extensions, modifications, contracts, and other award documents.
2. Approve an appropriation adjustment (Attachment II) to increase CCJCC's Service and Supplies Fiscal Year 2009-10 budget in the amount of \$17,000, fully offset by Department of Justice grant funds, to provide spending authority to augment employment services provided to participants in the CODC program.

3. Approve an appropriation adjustment (Attachment III) to increase DMH's Services and Supplies Fiscal Year 2009-10 budget in the amount of \$16,000, fully offset by the Department of Justice grant funds via intrafund transfer from CCJCC, to provide spending authority to augment employment services provided by SSG to participants in the CODC program.
4. Approve and authorize the Director of Mental Health or his designee to prepare, sign, and execute a sole source amendment, substantially similar to Attachment IV, to the Legal Entity (LE) Agreement with SSG to provide supported employment services for participants enrolled in the CODC program for FYs 2009-10, 2010-11 and 2011-12, increasing SSG's Maximum Contract Amount (MCA) by \$15,152 in FY 2009-10, \$90,909 in FY 2010-11 and \$75,757 in FY 2011-12, fully funded by the Department of Justice grant via intrafund transfer from CCJCC.
5. Delegate authority to the Director of Mental Health, or his designee, to extend the term of the legal entity agreement with SSG in order to accept any future renewals of the same U.S. Department of Justice Bureau of Justice Assistance Adult Drug Court Discretionary Grant Award provided that approval of the Chief Executive Office (CEO) and County Counsel, or their designees, is obtained prior to any such extension of the Agreement, and the Director of Mental Health provides two weeks prior written notification to your Board of the intent to enter into sole source contract negotiations with SSG.
6. Delegate authority to the Director of Mental Health, or his designee, to prepare, sign, and execute future amendments to the agreement with SSG, provided that:
 - 1) the County's total payments under this agreement for the applicable fiscal year do not exceed an increase of 20 percent from the applicable revised Board-approved Maximum Contract Amount (MCA); 2) any such increase is used to provide additional services or to reflect program changes; 3) your Board has appropriated sufficient funds for all increases; 4) approval of the Chief Executive Office (CEO) and County Counsel, or their designees, is obtained prior to any such amendment; 5) the parties may, by written amendment, mutually agree to reduce programs or services, without reference to the 20 percent limitation; and 6) the Director of Mental Health provides written notification to your Board within 30 days after the execution of each Amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Los Angeles County CODC was implemented in April 2007. SSG has been a key partner in the CODC program since early in its inception. As a member of the CODC program team, SSG works collaboratively with all of CODC's partners who provide wraparound treatment services to CODC clients. The program is an alternative to

traditional criminal prosecution for mentally ill, non-violent felony offenders. The CODC program provides integrated treatment services to non-violent felony offenders who are diagnosed with both an Axis I mental illness and a substance abuse disorder. The program aims to reduce recidivism and reintegrate mentally ill, substance abusing offenders into the community by providing access to intensive treatment services and case management while minimizing the use of incarceration.

CODC is based on the 10 key components of the drug court model and combines intensive judicial supervision with community-based treatment services. The program has the capacity to serve at least 54 participants at any given time. Treatment services, provided by SSG through their contract with DMH, are tailored to each participant's needs. Treatment plans include integrated mental health and substance abuse treatment, life skills, benefits assistance, psychiatric services/medication, housing, family support services, and other treatment needs.

On January 21, 2009, CCJCC voted to submit a drug court enhancement grant to augment the CODC program's employment services. The resulting \$200,000 grant award from the Department of Justice Bureau of Justice Assistance will further support and enhance the CODC program.

Funding from this grant will allow SSG to incorporate a supported employment component into their existing CODC program in order to improve participant outcomes and reduce recidivism. Participants will receive group counseling on job search and retention skills, individual coaching to secure employment, and support through at least six months of employment via technical assistance and support to their employers.

The goals of the supported employment services are to increase participants' success in job placement, retention, and satisfaction, which will in turn improve chances for recovery and rehabilitation.

Board approval of this grant award will allow CCJCC to accept funding from the Bureau of Justice Assistance to implement the supported employment enhancement.

Board approval of the recommended actions will allow DMH to execute the sole source amendment, LE Contract No. MH120478, with SSG for supported employment services for CODC participants. Approval of the recommended action will increase funding for this contract in the amount of \$181,818 over three fiscal years.

Implementation of Strategic Plan Goals

The recommended actions support the County's Strategic Plan Goal 5, Public Safety and Goal 4, Health and Mental Health.

FISCAL IMPACT/FINANCING

The recommended actions result in an additional \$200,000 in grant revenues to the County to fund supported employment services for participants in the CODC. The amount of \$181,818 will be provided to SSG through its Legal Entity Agreement with DMH. This will enable SSG to provide supported employment services for participants enrolled in the CODC program. The remaining amount of \$18,182 is the indirect cost that CCJCC and DMH will be receiving. There is no increase in net County cost.

The FY 2009-2010 appropriation adjustment (Attachment II) to increase CCJCC's Services and Supplies Fiscal Year 2009-2010 budget in the amount of \$17,000, fully offset by Department of Justice grant funds, will provide spending authority to augment employment services provided to participants in the CODC program.

The FY 2009-2010 DMH appropriation adjustment (Attachment III) in the amount of \$16,000 for Services and Supplies, fully offset by intrafund transfer from the CCJCC, will provide spending authority to augment employment services provided by SSG to participants in the CODC program and will fund the applicable administrative overhead. The MCA for SSG will increase by \$15,152 in FY 2009-10, \$90,909 in FY 2010-11 and \$75,757 in FY 2011-12.

Funding in subsequent years of the grant award will be included in the CCJCC and DMH's Budget Request process.

CONTRACTING PROCESS

CCJCC's grant application was developed in collaboration with CODC partners. The application specified that grant funds would be utilized to incorporate supported employment services into the treatment program already provided to CODC participants served by SSG.

DMH has an existing LE contract with SSG. The Board's approval of the Amendment will allow SSG to provide supported employment services to participants in the CODC program. SSG is the program's sole community-based agency providing integrated mental health, substance abuse and supportive services to Co-Occurring Disorders Court (CODC) program clients that participate in the program through an order from the court. Initially, there were two other providers for the CODC program, but they discontinued their participation early in the implementation of the program. SSG then became the sole community-based mental health provider participating in this collaborative and is the only one bona fide source for the services.

Attached is the Sole Source Contract Checklist (Attachment V), identifying and justifying the need for the sole source amendment with SSG.

IMPACT ON CURRENT SERVICES

Acceptance of this grant award will allow the CODC to enhance the treatment program by integrating supported employment services. Gainful employment is a critical component to offender rehabilitation and recovery, and current CODC participants have demonstrated a significant need for intensive support to successfully secure and maintain appropriate employment.

CONCLUSION

Upon approval, please return two (2) copies of the adopted Board letter to Mark Delgado, Executive Director of the Countywide Criminal Justice Coordination Committee, and two (2) copies to Marvin J. Southard, Director of the Department of Mental Health.

Respectfully submitted,



MARK DELGADO, Executive Director
Countywide Criminal Justice
Coordination Committee





MARVIN J. SOUTHARD, D.S.W.
Director of Mental Health

MD:cgm

Attachments (5)

- c: William T Fujioka, Chief Executive Officer
Sachi Hamai, Executive Officer, Board of Supervisors
Andrea Sheridan Ordin, County Counsel
Board of Supervisors Justice Deputies
Board of Supervisors Health Deputies
Judy Hammond, CEO Public Information Officer
Kathleen A. Daly, M.D., M.P.H., Director, DMH

|  <p>Department of Justice Office of Justice Programs Bureau of Justice Assistance</p> | | Grant | | PAGE 1 OF 3 | | | | | | | | | | | | | | | | | |
|--|-----------|--|--|--------------------------|-----------|-----------|-----------|------|------|------|--------|---|---|----|----|----|----|--|--------|----------------|--|
| 1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Los Angeles County 500 W. Temple Street Room 520 Los Angeles, CA 90012-0000 | | 4. AWARD NUMBER: 2009-DC-BX-4120 | | | | | | | | | | | | | | | | | | | |
| | | 5. PROJECT PERIOD: FROM 09/01/2009 TO 08/31/2011 BUDGET PERIOD: FROM 09/01/2009 TO 08/31/2011 | | | | | | | | | | | | | | | | | | | |
| | | 6. AWARD DATE 03/11/2010 | | 7. ACTION Initial | | | | | | | | | | | | | | | | | |
| 1A. GRANTEE IRS/VENDOR NO. 956000929 | | 8. SUPPLEMENT NUMBER 00 | | | | | | | | | | | | | | | | | | | |
| | | 9. PREVIOUS AWARD AMOUNT \$ 0 | | | | | | | | | | | | | | | | | | | |
| 3. PROJECT TITLE Project Employ: A Supportive Employment Program to Enhance Los Angeles County's Co-Occurring Disorders Court | | 10. AMOUNT OF THIS AWARD \$ 200,000 | | | | | | | | | | | | | | | | | | | |
| | | 11. TOTAL AWARD \$ 200,000 | | | | | | | | | | | | | | | | | | | |
| 12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S). | | | | | | | | | | | | | | | | | | | | | |
| 13. STATUTORY AUTHORITY FOR GRANT This project is supported under 42 U.S.C. 3797u (a) (BJA - Drug Courts) | | | | | | | | | | | | | | | | | | | | | |
| 15. METHOD OF PAYMENT PAPRS | | | | | | | | | | | | | | | | | | | | | |
| AGENCY APPROVAL | | | GRANTEE ACCEPTANCE | | | | | | | | | | | | | | | | | | |
| 16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Laurie Robinson Assistant Attorney General | | | 18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Mark Delgado Executive Director, CCJCC | | | | | | | | | | | | | | | | | | |
| 17. SIGNATURE OF APPROVING OFFICIAL  | | | 19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL | | 19A. DATE | | | | | | | | | | | | | | | | |
| AGENCY USE ONLY | | | | | | | | | | | | | | | | | | | | | |
| 20. ACCOUNTING CLASSIFICATION CODES <table border="1"> <thead> <tr> <th>FISCAL YEAR</th> <th>FUND CODE</th> <th>BUD. ACT.</th> <th>DIV. OFC.</th> <th>REG.</th> <th>SUB.</th> <th>POMS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>X</td> <td>B</td> <td>DC</td> <td>80</td> <td>00</td> <td>00</td> <td></td> <td>200000</td> </tr> </tbody> </table> | | | | FISCAL YEAR | FUND CODE | BUD. ACT. | DIV. OFC. | REG. | SUB. | POMS | AMOUNT | X | B | DC | 80 | 00 | 00 | | 200000 | 21. IDCUGT0284 | |
| FISCAL YEAR | FUND CODE | BUD. ACT. | DIV. OFC. | REG. | SUB. | POMS | AMOUNT | | | | | | | | | | | | | | |
| X | B | DC | 80 | 00 | 00 | | 200000 | | | | | | | | | | | | | | |

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 2 OF 3

PROJECT NUMBER 2009-DC-BX-4120

AWARD DATE 03/11/2010

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General
U.S. Department of Justice
Investigations Division
950 Pennsylvania Avenue, N.W.
Room 4706
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.

6. Recipient agrees to submit a written strategy describing the jurisdiction's plan for sustaining the drug court program after Federal financial assistance has ended. The sustainability plan must be submitted by the end of the first year of the grant period in order to be in compliance with this requirement.
7. Recipient agrees to develop and maintain a Drug Court Policies and Procedures manual for program operation. The Policies and Procedures manual must be submitted by the end of the first year of the grant period in order to be in compliance with this requirement.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 3 OF 3

PROJECT NUMBER 2009-DC-BX-4120

AWARD DATE 03/11/2010

SPECIAL CONDITIONS

8. The recipient agrees expeditiously to obtain active registration with the Central Contractor Registration (CCR) database, and to notify the program office in writing of its registration. Following satisfaction of this requirement, a Grant Adjustment Notice will be issued to remove this special condition.
9. All contracts under this award should be competitively awarded unless circumstances preclude competition. When a contract amount exceeds \$100,000 and there has been no competition for the award, the recipient must comply with rules governing sole source procurement found in the current edition of the OJP Financial Guide.
10. Approval of this award does not indicate approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF BOARD OF SUPERVISORS

DEPT'S.
NO. 061

March 23, 2010

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2009-10

4 - VOTES

SOURCES

Board of Supervisors
A01 - BS - 90 - 9031- 10010
Federal Grants - \$17,000
Increase Revenue

USES

Board of Supervisors
A01 - BS - 2000 - 10010
Services & Supplies - \$17,000
Increase Appropriation

SOURCES TOTAL: \$ 17,000

USES TOTAL: \$ 17,000

JUSTIFICATION

Reflects grant funding from the U.S. Department of Justice Bureau of Justice Assistance to fund the the Co-Occurring Disorders Court program (CODC).

ADOPTED

BOARD OF SUPERVISORS

COUNTY OF LOS ANGELES

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

#15 APR 20 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Hanna Cheru
AUTHORIZED SIGNATURE Hanna Cheru

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR --☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

Loren Shikama

B.A. NO.

182

April 8

20 10

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

Shed Will

April 12

20 10

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF MENTAL HEALTH

DEPT'S.
NO. 435

March 18, 2010

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2009-10

3 - VOTES

SOURCES

Department of Mental Health
A01 - MH - 6800 - 20500
Intrafund Transfer - \$16,000
Increase Intrafund Transfer

USES

Department of Mental Health
A01 - MH - 2000 - 20500
Services & Supplies - \$16,000
Increase Appropriation

SOURCES TOTAL: \$ \$16,000

USES TOTAL: \$ \$16,000

JUSTIFICATION

This adjustment is requested to increase appropriation for Services and Supplies to augment employment services provided to participants in the Co-Occurring Disorders Court program. This appropriation increase is fully funded by the Department of Justice Adult Drug Court Discretionary Grant, via Intrafund Transfer from Countywide Criminal Justice Coordination Committee (CCJCC), Department of Board of Supervisors. There is no net County cost impact.

ADOPTEDBOARD OF SUPERVISORS (APPROVAL/REVISIONS/REVISED)
COUNTY OF LOS ANGELES

APR 20 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR ---☐

ACTION

☒

RECOMMENDATION

AUDITOR-CONTROLLER

B.A. NO. 183

BY

Karen Shikuma

April 8

20 10

AUTHORIZED SIGNATURE [MARGO MORALES, Administrative Deputy]

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

Margo Morales
April 13, 20 10

CONTRACT NO. MH120478

AMENDMENT NO. _____

THIS AMENDMENT is made and entered into this ____ day of _____ 2009, by and between the COUNTY OF LOS ANGELES (hereafter "County") and Special Service For Groups (hereafter "Contractor").

WHEREAS, County and Contractor have entered into a written Agreement, dated June 9, 2009, identified as County Agreement No. MH120478, and any subsequent amendments (hereafter collectively "Agreement"); and

WHEREAS, for Fiscal Year (FY) 2009-10 and any subsequent fiscal years during the term of this Agreement, County and Contractor intend to amend Agreement only as described hereunder; and

WHEREAS, for FY 2009-10 and any subsequent fiscal years during the term of this Agreement, County and Contractor intend to amend Agreement to augment employment services provided to participants in Los Angeles County's Co-Occurring Disorders Court Program through an award by the U.S. Department of Justice Bureau of Justice Assistance to the Executive Office of the Board of Supervisors/Countywide Criminal Justice Coordination Committee (CCJCC); and

WHEREAS, for FYs 2009-10, 2010-11, and 2011-12, County and Contractor intend to amend Agreement to **add** CCJCC funding as a sole source funding allocation in the amount of \$15,152, \$90,909, and \$75,757, respectively, for a total of \$181,818; and

WHEREAS, for FYs 2009-10, 2010-11, and 2011-12, the MCAs will increase by \$15,152, \$90,909, and \$75,757, respectively, and the new MCAs will be \$_____, \$_____, and \$_____, respectively.

NOW, THEREFORE, County and Contractor agree that Agreement shall be amended only as follows:

1. Financial Exhibit A (FINANCIAL PROVISIONS), Attachment II, Paragraphs C (Reimbursement for Initial Period) and D (1) (Reimbursement If Agreement is Automatically Renewed) shall be deleted in their entirety and the following substituted therefore:

"C. REIMBURSEMENT FOR INITIAL PERIOD

(1) The Maximum Contract Amount for the Initial Period of this Agreement as described in Paragraph 1 (TERM) of the Legal Entity Agreement shall not exceed _____ DOLLARS (\$_____) and shall consist of Funded Programs as shown on the Financial Summary.

D. REIMBURSEMENT IF AGREEMENT IS AUTOMATICALLY RENEWED

(1) Reimbursement For First Automatic Renewal Period: The Maximum Contract Amount for the First Automatic Renewal Period of this Agreement as described in Paragraph 1 (TERM) of the DMH Legal Entity Agreement shall not exceed _____ DOLLARS (\$_____) and shall consist of Funded Programs as shown on the Financial Summary.

(2) Reimbursement For Second Automatic Renewal Period: The Maximum Contract Amount for the Second Automatic Renewal Period of this Agreement as described in Paragraph 1 (TERM) of the DMH Legal Entity

Agreement shall not exceed _____DOLLARS (\$_____) and shall consist of Funded Programs as shown on the Financial Summary.”

2. Financial Summary - 4 for FY 2009-10, shall be deleted in its entirety and replaced with Financial Summary - _____ for FY 2009-10 attached hereto and incorporated herein by reference. All references in Agreement to Financial Summary - 4 for FY 2009-10 shall be deemed amended to state “Financial Summary - __ for FY 2009-10.”
3. Financial Summary - 4 for FY 2010-11, shall be deleted in its entirety and replaced with Financial Summary - _____ for FY 2010-11 attached hereto and incorporated herein by reference. All references in Agreement to Financial Summary - 4 for FY 2010-11 shall be deemed amended to state “Financial Summary - __ for FY 2010-11.”
4. Financial Summary - 4 for FY 2011-12, shall be deleted in its entirety and replaced with Financial Summary - _____ for FY 2011-12 attached hereto and incorporated herein by reference. All references in Agreement to Financial Summary - 4 for FY 2011-12 shall be deemed amended to state “Financial Summary - __ for FY 2011-12.”
5. Contractor shall provide services in accordance with Contractor’s FY 2009-10 Negotiation Package for this Agreement and any addenda thereto approved in writing by director.
6. Except as provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by County's Director of Mental Health or his designee, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
MARVIN J. SOUTHARD, D.S.W.
Director of Mental Health

Special Service For Groups
CONTRACTOR

By _____

Name Herbert Hatanaka

Title Executive Director
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM:
OFFICE OF THE COUNTY COUNSEL

APPROVED AS TO CONTRACT
ADMINISTRATION:


DEPARTMENT OF MENTAL HEALTH

By _____
Chief, Contracts Development
and Administration Division

yellow: SSG - Amend No. 5 / CCJCC Grant

ATTACHMENT V

**SOLE SOURCE CHECKLIST
SPECIAL SERVICES FOR GROUPS, INC.**

| Check (✓) | JUSTIFICATION FOR SOLE SOURCE CONTRACTS |
|--|---|
| | <i>Identify applicable justification and provide documentation for each checked item.</i> |
| ✓ | <p>➤ Only one bona fide source for the service exists; performance and price competition are not available.</p> <p>The Co-Occurring Disorders Court (CODC) program was implemented in 2007 as a collaborative of multiple County agencies and the Los Angeles Superior Court. Special Service for Groups (SSG) is the program's sole community-based agency providing integrated mental health, substance abuse and supportive services to CODC clients which participate in the program through an order from the court. Initially there were two other providers for the CODC program but they discontinued their participation early in the implementation of the program and SSG then became the sole community based mental health provider participating in the collaborative. The DOJ grant will fund an expansion of employment services to the clients already participating in the program, adding to the menu of services already provided by SSG. It would be infeasible from a treatment and logistical perspective to have another provider offer these services.</p> |
| | ➤ Quick action is required (emergency situation). |
| | ➤ Proposals have been solicited but no satisfactory proposals were received. |
| | ➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider. |
| | ➤ Maintenance service agreements exist on equipment which must be serviced by the authorized manufacturer's service representatives. |
| | ➤ It is more cost-effective to obtain services by exercising an option under an existing contract. |
| ✓ | <p>➤ It is in the best interest of the County, e.g., administrative cost savings, excessive learning curve for a new service provider, etc.</p> <p>Yes. As described above, the CODC program was implemented in 2007 by multiple County agencies with SSG as the program's sole treatment provider. It would be infeasible from a treatment and logistical perspective to have another service provider offer the services outlined in the DOJ grant award. Additionally, this population relies heavily on County services and has repeated contacts with the County's criminal justice system. This enhancement will allow SSG and the CODC program to continue to increase the independence and psychosocial functioning of CODC participants, limiting their need for costly County services and decreasing their likelihood of recidivism.</p> |
| | ➤ Other reason. Please explain: |
|  Sheila A. Shima, DCEO | 2/7/10 Date |